



# REVESBY SOUTH PUBLIC SCHOOL PARENTS & CITIZENS ASSOCIATION

---

## MINUTES

**Date:** Wednesday 18 February 2020  
**Meeting commenced at:** 7:02pm  
**Location:** Library, Revesby South Public School, Mars Street, Revesby, 2212

### 1. Attendees

Members present at the meeting as per attendance register:

Kellie McFarlane	Sarah Brown	Louise Smith YMCA
Jeunene O’Gorman	Dan Brennan	Nerlieuin Alexandra
Amy Papa	Kristy Gilberd	Linda Waty
Kerrie Goyen	Maria De Angelis	Yusif Elpsad

Visitors present as per the attendance register:

### 2. Apologies

The following apologies were submitted:

Kristy Bentley	Angelia Ridgewell	Tracey Wise
Catherine Simsic	Catherine White	Amanda Rex
Natalie Hanna	Sue Viraga	Rob Rex
Christy Hayes	Melanie McKibbon	

**Motion: That the apologies as listed be accepted.**

Moved: Jeunene O’Gorman

Seconded: Dan Brennan

Motion carried / lost: Carried

---

### 3. Adoption of Minutes

The minutes of the June General Meeting was posted on the school web site.

**Motion: That the minutes of the November General Meeting be confirmed as true and correct record.**

Moved: Held over to next meeting (could not print)

Seconded:

Motion carried / lost: Carried

---

#### 4. Business Arising from the Previous Minutes

Nil.

#### 5. Correspondence

Date	Title / Subject	From / To	Subject / Action required / performed
Email	P&C Federation E-Bulletin		
Email	ATTENTION P AND C PRESIDENT AND SECRETARY. Welcome Back to P and C Presidents and parents! From Wendy Lindsay MP		
Email	ATT P&C - REMINDER Wendy Lindsay MP P&C Networking and Grant Information Session		Kellie and Sarah will probably attend
Emails	Various Fundraising companies contacting us to intro their services		


**Motion: That the correspondence as listed be accepted.**

Moved: Jeunene O’Gorman

Seconded: Dan Brennan

Motion carried / lost: Carried

#### 6. Principal’s Report

 <b>Revesby South PS</b> <b>P&amp;C Meeting 19 February 2020</b>			
Activity	Details	Who	When
<b>BUSINESS ARISING</b>	<ul style="list-style-type: none"> <li>• Returfing of grass area</li> <li>• Hearing Augmentation System</li> <li>• Sensory garden</li> <li>• Significant investment in maintenance over the holiday period – four blocks had roofing and gutters replaced, and plenty of painting.</li> </ul>	Chris	Term 1
<b>WELCOME BACK</b>	A warm welcome to all parents and any new parents attending.	Chris	19/2/20
<b>CLASSES &amp; NUMBERS</b>	<p>We formed 14 classes this year – this is our establishment number.</p> <p>Students have settled well especially Kindergarten. While there may be some friendship groups which have been split up, it is important for students and parents to realise that meeting new friends is incredibly important in forming relationships throughout life and understanding the perspectives and interests of others.</p> <p>We’ve welcomed some new staff – Mable Li (Year 5/6 Blue), Amelia Fitzgerald (RFF and Stage 1 Support), and some new SLSO’s (teacher’s aides) Hayley Kirovski and Leanne Iverach</p>	Whole School	2020
<b>GARDEN CLUB</b>	Like to <i>acknowledge</i> the work Mr and Mrs Broadbent did on the garden in the holidays. They went above and beyond just looking after the chickens.	Mrs Saul Ms Bassani	Term 1
<b>LETTERS/ CALENDARS</b>	School website is being updated. For latest news, letters and notifications use the SkoolBag app.	Chris/Admin staff	Ongoing
<b>WISH LIST</b>	<p>There are a couple of goals we are working towards for 2020:</p> <ol style="list-style-type: none"> <li>1. I would like to replace basketball backboards as they look fairly dated (low priority)</li> <li>2. Playground markings under cola might need to be redone as well.</li> </ol>	Chris	
<b>Student Representation</b>		P & C	Term 1

## 7. Treasurers Report

### TREASURERS REPORT As at 19 February 2020

#### P&C Account

<b>Opening Balance</b>		<b>\$20,289.08</b>
17 Feb 2020	WITHDRAWAL Karen Paxton RSPS Canteen Supervisor	-\$170.28
13 Feb 2020	WITHDRAWAL Mens Shed Ass RSPS Sensory Garden	-\$500.00
10 Feb 2020	PAYMENT BY AUTHORITY TO REST	-\$210.29
10 Feb 2020	PAYMENT BY AUTHORITY TO REST	-\$102.45
10 Feb 2020	PAYMENT BY AUTHORITY TO REST	-\$97.06
10 Feb 2020	WITHDRAWAL Karen Paxton RSPS Canteen Supervisor	-\$340.56
10 Feb 2020	WITHDRAWAL Joseph Kaplun Audit Revesby South	-\$370.00
6 Feb 2020	DEPOSIT School Banking	\$200.00
31 Jan 2020	INTEREST	\$1.07
13 Jan 2020	WITHDRAWAL Robert Rex Xero, BBQClick for details	-\$281.00
3 Jan 2020	DEPOSIT School Banking	\$135.00
31 Dec 2019	INTEREST	\$1.22
24 Dec 2019	WITHDRAWAL Karen Paxton RSPS Canteen Super	-\$227.04
16 Dec 2019	WITHDRAWAL Richards Meats RSPS Christmas Dinner	-\$437.50
16 Dec 2019	WITHDRAWAL Karen Paxton RSPS Canteen Super	-\$340.56
16 Dec 2019	WITHDRAWAL Mens Shed Sensory Garden	-\$500.00
9 Dec 2019	WITHDRAWAL Bubbling with Energy Carols Night	-\$225.00
9 Dec 2019	WITHDRAWAL Sarah Brown Christmas & Sensory	-\$367.11
9 Dec 2019	WITHDRAWAL Karen Paxton RSPS Canteen Super	-\$472.84
2 Dec 2019	WITHDRAWAL Versafab	-\$1,028.50
2 Dec 2019	WITHDRAWAL Karen Paxton RSPS Canteen Super	-\$340.56
2 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$116.00
29 Nov 2019	INTEREST	\$1.25
25 Nov 2019	WITHDRAWAL Karen Paxton RSPS Canteen Super	-\$472.84
19 Nov 2019	WITHDRAWAL RSPS Sensory Garden	-\$99.00
18 Nov 2019	WITHDRAWAL Landscape Supplies RSPS Sensory Garden	-\$3,175.00

18 Nov 2019	WITHDRAWAL Karen Paxton RSPS Canteen	-\$472.84
<b>Closing Balance</b>	<b>\$10,986.03</b>	

### **Canteen Account**

<b>Opening Balance</b>	<b>\$13,809.13</b>	
17 Feb 2020	WITHDRAWAL Lactalis A	-\$59.79
17 Feb 2020	WITHDRAWAL RSPS Sushi	-\$108.00
17 Feb 2020	WITHDRAWAL Mark L Mansueto Revesby S P.S. Tart Fundraiser	-\$432.00
17 Feb 2020	WITHDRAWAL	-\$6.00
17 Feb 2020	BUSINESS EXPRESS DEPOSIT - CASH ERROR	\$21.50
17 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$365.70
17 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$179.70
14 Feb 2020	DEPOSIT QUICKCLIQ QCCAN	\$391.81
14 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$332.00
10 Feb 2020	WITHDRAWAL KELLIE	-\$500.00
10 Feb 2020	WITHDRAWAL Global	-\$1,686.19
10 Feb 2020	WITHDRAWAL Global	-\$60.37
10 Feb 2020	WITHDRAWAL Woolworths	-\$275.95
10 Feb 2020	DEPOSIT QUICKCLIQ QCCAN	\$312.34
10 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$274.20
10 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$251.50
7 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$304.50
31 Jan 2020	INTEREST	\$1.59
13 Jan 2020	WITHDRAWAL Woolworths Group	-\$111.70
6 Jan 2020	BUSINESS EXPRESS DEPOSIT CASH ERROR	\$0.50
31 Dec 2019	INTEREST	\$1.52
16 Dec 2019	WITHDRAWAL PYMT Global	-\$367.01
16 Dec 2019	DEPOSIT OUR ONLINE CANTE QCCAN	\$294.29
16 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$343.30
13 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$1,328.20
13 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$413.10

13 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$333.40
12 Dec 2019	DEPOSIT TIMOTHY MCFARLAN yr 6 f icream	\$60.37
12 Dec 2019	DEPOSIT TIMOTHY MCFARLAN load and go	\$21.09
9 Dec 2019	DEPOSIT OUR ONLINE CANTE QCCAN	\$490.00
9 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$462.20
6 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$395.00
2 Dec 2019	WITHDRAWAL Lactalis A 225277233	-\$67.00
2 Dec 2019	WITHDRAWAL Global	-\$976.41
2 Dec 2019	WITHDRAWAL T and K Mc 26-29 Nov	-\$140.65
2 Dec 2019	WITHDRAWAL Lactalis Australia	-\$67.00
2 Dec 2019	DEPOSIT OUR ONLINE CANTE QCCAN	\$472.34
2 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$568.35
2 Dec 2019	DEPOSIT REVERSAL	\$67.00
29 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$275.00
29 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$205.00
29 Nov 2019	INTEREST	\$1.40
27 Nov 2019	WITHDRAWAL Lactalis A	-\$67.00
27 Nov 2019	WITHDRAWAL KELLIE MCF 051447423 Top up	-\$500.00
25 Nov 2019	DEPOSIT QUICKCLIQ QCCAN	\$367.55
25 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$449.15
25 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$212.00
22 Nov 2019	WITHDRAWAL RSPS Reimbursement	-\$425.50
22 Nov 2019	WITHDRAWAL Lactalis A	-\$55.84
22 Nov 2019	WITHDRAWAL Olive Tree	-\$990.00
22 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$261.00
22 Nov 2019	DEPOSIT REVESBY SO Cash Reimbursement	\$425.50
18 Nov 2019	DEPOSIT CANTE QCCAN	\$474.48
18 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$338.70
15 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$460.60
15 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$342.20
<b>Closing Balance</b>	<b>\$18,068.60</b>	

## Uniform Account

<b>Opening Balance</b>		<b>\$17,277.89</b>
14 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$510.00
7 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$2,195.75
7 Feb 2020	DEPOSIT BUSINESS EXPRESS DEP NSW	\$1,110.00
31 Jan 2020	INTEREST	\$1.22
31 Dec 2019	INTEREST	\$1.50
23 Dec 2019	WITHDRAWAL Stylefile Clothing	-\$373.07
23 Dec 2019	WITHDRAWAL Moorebank Uniforms and Embroidery	-\$3,342.39
23 Dec 2019	WITHDRAWAL Stationary	-\$11.25
23 Dec 2019	WITHDRAWAL Spartan excursion bags	-\$652.01
16 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$478.00
6 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$257.00
2 Dec 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$822.00
29 Nov 2019	INTEREST	\$1.29
22 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$728.00
<b>Closing Balance</b>		<b>\$18,275.93</b>

## Uniform Treasurers Report

Bank Account Balance as at 19/2/2020 - \$18,275.93

less outstanding Spartan Invoices totalling \$5,530.93  
which will be paid at the end of the month

Thanks & Regards

Catherine

### Term Deposit (40-2459)

23/10/19      3 Month Term Deposit (maturity date)      \$45,000.00  
Roll-over term deposit for another 3 months

Moved:                                      Jeunene O’Gorman

Seconded:                                   Amy Papa

Motion carried / lost: Carried

---

## 8. Reports

### 8.1 Canteen Sub Committee

Following report received via email from Kellie McFarlane - Thank you

#### Canteen Report – Feb 2020

The canteen opened in Week 2 this year so not a lot to report on this meeting in regard to sales.

We have our Kindy Lunch order special day tomorrow and as at yesterday we had 26 orders for Pizzas. There are also some online non pizza orders for them.

We have a roster done and it has plenty of gaps. Mel McKibbon is looking after the roster this year so if you have any availability please let her or me know. AM shift is 8:45am – 12:05pm (no children are able to be in the canteen for AM shifts) and PM shifts of 1:30pm – 2:20pm (where toddlers and babies are welcome).

Last week Karen our Canteen Supervisor had a family emergency and due to ongoing family support needed by her, she has resigned effective End of Term. She will be unable to work some days this term due to medical and specialist appointments for her family but will be in as often as she can.

Whilst we are sad to see her, and her hard work go – Family is the most important thing and that's where she needs to be right now.

So, we are on the hunt for a new canteen supervisor.

If anybody knows anyone who may be interested, please let me know.

I have one potential person who would like to have a chat about the role next week (I put it out on the Canteen Supervisors page where I found Karen) and someone responded so fingers crossed we find someone and it's an effortless changeover.

The canteen should have a Yummy Drummy day in term 1 (I would suggest around week 7) and will talk to Bakers Delight again about a Hot Cross Bun Fundraiser.

We are having issues with the new Milk Supplier. The milk is not getting to us before lunch on a Wednesday (which is why we left the old supplier). We will purchase a carton of Nippy's long life for now and sell those on a Wednesday if the delivery is late until we can find a better solution.

We are looking forward to another great year at the Lunch Box.

Kellie

### 8.2 Uniform Sub Committee:

Following report received via email from Kerrie Goyen - Thank you

#### RSPS Uniform Room P&C Report – Wed 19/02/2020

- The Uniform Room opened on the 2nd day of Term (Thurs) in addition to normal Fri morning. A huge thank you to the Volunteers, many of whom had not volunteered in Uniform before, who were able to help out as we were very busy. Takings >\$1000 each day.
- An order of new blue & gold polo shirts have arrived. These shirts are Teflon coated for stain resistance & less pilling, so hoping these will turn out to be a better option.
- Placed an order for Black sport skorts. We also placed an order for navy skorts as the non-dress option. I believe they may have arrived this week. Plan to promote both these options on the RSPS Social FB page & maybe request a push notification via Office or in Friendly Link as Uniform News???
- School & Yr 6 Baseball Caps...waiting....waiting....
- My thanks to our Uniform Room Volunteers, those who are volunteering again & also to a few new volunteers who we have welcomed on board this Term

### 8.3 School Banking

Following report received via email from Catherine Simsic - Thank you  
Organising Commonwealth person to come in next couple of weeks to open new accounts

### 8.4 Book Club

Following report received via email from Angela Ridgewell - Thank you

#### Term 1 ~ Week 4

P&C Wed 19/02/20

- Books from Issue 1 have been ordered.
- Order value for Issue 1 was \$392.00. No rewards were used.
- Rewards earned totalled \$78.50
- Current rewards balance is \$192.00

#### Year to date figures:

Total Sales \$1,388.50 cash and \$3,406.00 loop

Total Rewards used \$830.00

### 8.5 Tenders & Grants

Following report received via email from Sarah Brown

#### UPDATE – TENDERS & GRANTS - As at 18 February 2020

GRANTS										PROJECT
Year of Application	REF #	COMPANY	GRANT	NOTIFY STATUS	PURPOSE	APPLIED FOR	WON	FUNDS REC'D	GRANT STATUS / COMMENTS / DECISIONS REQUIRED	IMPLEMENTATION / STATUS / COMMENTS / DECISIONS REQUIRED
2019	2019_004	\$20,000 to \$200,000	My Community Project	Sept 2019	CPR Required – Revive our grass area for our community	\$135,000	\$135,000		Remove current topsoil and grass. Replace with quality topsoil and turf. Install irrigation  <b>Need to complete Deeds and return – Sarah to follow up with Chris for signature</b>	Have a quote from Dredges Dan still following up to try and get another quote. This project will commence at a logical time after the sensory area is complete so that not walking/vehicles over the new grass area
2019 / 2020	2019_07	\$1000 to \$20000	Local Schools Community Fund		Hall hearing system	\$5300	\$5300		<b>Won - Have applied for a hearing system for the hall</b>	Will receive funds in January 2020
2020	2020_1	Up to \$10,000	Saluting Their Service Commemorative Grant		Anzac memorial near flag posts	??	??		Sarah to apply before closing 31/3	Purchase and install an Anzac memorial to be installed near flag posts
<b>Totals</b>						<b>\$140,300</b>	<b>\$140,300</b>			

#### SUMMARY BY YEAR

Year Signed / "Received" FUNDS	Summary of Grants	APPLIED FOR	DIDN'T WIN	WON	Projects Funded
2017 (from end April)	<b>Won:</b> Sydney Water, Eco Grants <b>Didn't Win:</b> Suez, Yates, DLSSG (see below)	\$11,100	\$6,500	\$4,600	<b>Water to garden and greenhouse, bee hives &amp; seating</b>
2018	<b>Won:</b> Stronger Communities Grant, Community Building Partnership, IMB <b>Didn't Win:</b> Suez	\$96,745	\$15,000	\$81,745	<b>Greenhouse (½ of total cost), Fitness Equipment and Soft fall</b>
2019	<b>Won:</b> Telstra Kids, My Community Project <b>Won \$17,700 but cannot proceed</b> (see notes): EOJ David Coleman <b>Didn't Win:</b> <del>Protruse</del> , Canon	\$169,460	\$6,960	\$153,900	<b>RSPS S.T.E.A.M. Hub, Grass Area, Water system for Greenhouse, Video Camera and applicable accessories, Replace grass and install irrigation</b>
2019/2020	Local Schools Community Fund	\$5,300		\$5,300	<b>Purchase and install hearing system for school hall</b>
<b>TOTALS</b>		<b>\$282,605</b>	<b>\$28,460</b>	<b>\$245,545</b>	

#### DIDN'T WIN 2019

2019	2019_005	Pool of \$	Tradies Promise	DIDN'T WIN	For the watering system for the Greenhouse	\$1960
2019	2019_006	\$4000 products + \$100 cash	Canon Grant	DIDN'T WIN	Video Camera and applicable accessories	\$5000
<b>TOTAL</b>						<b>\$6,960</b>

### 8.6 Mother's & Father's Day Sub Committee -

Following report received via email from Natalie Hanna - Thank you

#### Mother's Day report:

I have received a few catalogues for Mother's Day gifts. If anyone would like to volunteer, I'm seeking help with:

Choosing gifts from the catalogues

Working on the school stall on Mother's Day

One idea for a gift is a plant. As an experiment I have propagated some Jade plants at home from cuttings which have grown well. If Mrs Saul or anyone else would like to help grow some plants to



give as gifts, please let me know. I will work out how much it would be to buy pots and coir. We could buy seeds, seedlings, or use cuttings from existing plants like I did which is cheap. We could aim to make 30 as a trial. Hey gardening club involved?

Again, let me know if you would like to help with this.

Thanks, Natalie

**Action:** Mrs Saul can work together with Natalie to do the plants for Mother Day. Kristy Gilberd is happy to help go through the catalogue with Natalie

**Motion: That the Principal's, Treasurers report and all the Subcommittee Reports be accepted.**

Moved: Dan Brennan

Seconded: Kristy Gilberd

Motion carried / lost: Carried

---

## 9. General Business

### 9.1 YMCA

Fundraiser at the Y have we got any ideas? Youth of the Streets to involve the kids maybe next time the Starlight Foundation.

Child numbers are up to 60 maximum. Look to expand in the future.

Vacation care is on the next school holidays maximum number of 30 children any over will join Padstow Heights

### 9.2 Sensory Stream Update

The Mens Shed have been installing all the edging over the last few weeks. There is about 2 more days and this will be finished

The Mens Shed have also built all the games and musical instruments that they will install next

A big thank you to the Mens Shed for their hard work. When we formal open the space would like to invite them and also have a small plaque thanking the contribution from working with our community Mens Shed to realise the Sensory Stream

Have planted some plants and seeds just before the rain, these seem to have mostly survived and the seeds are starting to come through

Progress on other areas continue with a number of jobs that can be done with working bee's

### 9.3 Fundraising for this year

Obstacle course \$2500 for them to come out. Or do another colour run this year. Kristy Bentley happy to run it. Possibly the last Friday of August

Trivia night if someone wants to run it.

**Agreed:** Do another colour run on a Friday through school and another trivia night

### 9.4 Drop off and Pick up

Sarah contacted Ruth at Wendy Lindsay's office to ask for help/advice. Have spoken/emailed to Ruth several times with Ruth organising –

- Parking rangers for all 3 streets
  - Police have been advised at a meeting Ruth attended last week
  - Would like a formal letter on P&C letterhead requesting help with the situation so that Wendy can take it to a meeting in March that is attended by several services to get traction with this dangerous situation
  - Also asked if we could get as many people as possible to go to link to ask for a speed camera so t
- Other ideas were discussed

**Action:**

1. Ask Wendy if we organised a petition as well that includes the link and get signatures to go with the letter would this add more weight to the formal letter.
2. Ask if Kellie McFarlane can go to the March meeting.
3. Include Thompson Street in the letter and request traffic lights at this intersection
4. P&C Executive and Mr Whitten to liaise to do the formal letter

### **9.5 World's Greatest Shave**

Requested support for Aiden and Leo for people to attend a McDonalds fundraiser where the shave will be done as well. Also, if it could be in the newsletter

**Agreed:** Yes

---

### **10. Next Meeting**

**AGREED** the next AGM and General meeting is to be held Wednesday 25 March 2020, commencing 07:00pm at Revesby South Public School Library, located at Mars Street, Revesby NSW 2212.

---

### **11. Close**

There being no more business the meeting was closed at 8:52pm.