



Revesby South Public School
Parents and Citizens Association General Meeting
Wednesday 13 February 2019

Minutes

Meeting commenced at 7:30pm at South Revesby Public School
Mars Street, Revesby NSW 2212

1. Attendees

Members present at the meeting as per attendance register:

Amanda Rex	Robert Rex	Kristy Bentley
Chris Whitten	Laura Fox	Janet Hutchinson
Natalie Hanna	Sarah Brown	Sarah Brown
Cassie Larden	Linda Lindsay	Vanessa Swain
Dan Brennan	Maria DeAngelis	Kellie McFarlane
Natasha Styler	Mrs Saul	

Visitors present as per the attendance register:

Mark Mansueto (Bakers Delight),

2. Apologies

The following apologies were submitted:

Leigh Trindall, Kerrie Goyen, Ben Lockridge, Tracey Wise, Tracy Bush, Shantell Hayward, Jeunene O'Gorman.

Motion: That the apologies as listed be accepted.

Moved: Janet Hutchinson

Seconded: Sarah Brown

Motion carried / lost: Carried

3. Adoption of Minutes

The minutes of the November General Meeting were posted on the school web site.

Motion: That the minutes of the November General Meeting be confirmed as true and correct record.

Moved: Robert Rex

Seconded: Janet Hutchinson

Motion carried / lost: Carried

4. Business Arising from the Previous Minutes

Nil.

5. Correspondence

Date	Title / Subject	From / To	Subject / Action required / performed
13-Dec-2018	Return & Earn Bin service	P&C Executive	Details regarding service
24-Jan-2019	P&C 2019 Conference	P&C Federation	Conference on what P&C does, how it supports members, and what it has on its radar for 2019
04-Feb-2019	P&C Federation eBulletin	P&C Federation	Term 1 Edition 1

Motion: That the correspondence as listed be accepted.

Moved: Robert Rex

Seconded: Kellie McFarlane

Motion carried / lost: Carried

6. Principal's Report



Revesby South PS P&C Meeting 13 February 2019

Activity	Details	Who	When
<u>BUSINESS ARISING</u>	<ul style="list-style-type: none"> Primary Ethics Classes – one teacher trained, they preferred Stage 3 class. Students/parents will be contacted who expressed interest last year. Scripture and Ethics will start in Week 6. Water – thanks to Dan and all the other plumbing fathers who delivered water to the greenhouse, garden and chook area. Old signage – thank you for the brilliant idea of turning the old sign into a sink area. 	Chris	Term 1
WELCOME BACK	A warm welcome to all parents and any new parents attending.	Chris	13/2/19
CLASSES & NUMBERS	<p>We formed 15 classes this year – this was an extra class formed above establishment to assist with organisation and class sizes.</p> <p>Students have settled well especially Kindergarten. While there may be some friendship groups which have been split up, it is important for students and parents to realise that meeting new friends is incredibly important in forming relationships throughout life and understanding the perspectives and interests of others.</p>	Whole School	2019
DANCE/ CHOIR	There will be two dance groups this year and additional dance group.	Mrs Borg Mrs Fullerton Mr Springall	13/2/19
GARDEN CLUB	Will organise a meeting in the next few weeks.	Mrs Saul Ms Bassani	Term 1
LETTERS/ CALENDARS	School website is being updated. For latest news, letters and notifications use the SkoolBag app.	Chris/Admin staff	Ongoing
WISH LIST	There are a couple of goals we are working towards for 2019:	Chris	

	<p>1. The STEM Hub in Block G (Ms Walsh's Room). We have completed cabling and ordered equipment for the room. Still need to source flexible furniture and complete green screen wall. We will also need some film and sound equipment for our movie making. The school has invested \$45 000 into this already.</p> <p>2. Sensory garden - Sarah Brown has worked on a vision for this. I haven't turned my thoughts to it too much, however it will need to be low maintenance.</p> <p>3. Year 6 Gift - Garden Area outside the hall near existing BBQ - need to purchase sandstone blocks and fine granite for the area.</p> <p>4. We might need to look at laying an irrigation system and returfing the grass area - significant cost I would imagine.</p> <p>5. I would like to replace basketball backboards as they look fairly dated (low priority)</p> <p>6. Playground markings under cola might need to be redone as well.</p>		
<p>Student Representation</p>		<p>P & C</p>	<p>Term 1</p>

7. Treasurers Report

P&C Account

30/11/18 STATEMENT OPENING BALANCE	\$75,010.05	
04/12/18 Withdrawal Online 1167782 Pymt Bubbling w Carols night		\$225.00
10/12/18 Withdrawal Online 1105752 Pymt Giovanni D Excavator & Fuel		\$336.18
10/12/18 Withdrawal Online 1249620 Pymt Robert Rex P&C Volunteer drink		\$95.00
10/12/18 Withdrawal Online 1250559 Pymt Dan Brennan Concrete Mesh		\$67.21
10/12/18 Withdrawal Online 1251528 Pymt Robert Rex P&C Xmas Drink		\$80.40
10/12/18 Withdrawal Online 1252914 Pymt Kellie & T Flowers Daystar		\$145.00
10/12/18 Withdrawal Online 1317397 Pymt Dan Brenna Concrete/Water		\$672.47
11/12/18 Deposit Online 2777381 Tfr Westpac Community So		\$1,000.00
11/12/18 Withdrawal Online 1245182 Pymt David and Concrete catering		\$46.20
11/12/18 Withdrawal Online 1256682 Pymt Ryan Smith RSPS Water line		\$672.67
11/12/18 Withdrawal Online 1775643 Pymt Scholastic Book Club Issue 8		\$767.00
12/12/18 Deposit Revesby NSW		\$565.00
12/12/18 Deposit IMB Tran. Greenhouse		\$5,000.00
12/12/18 Withdrawal/Cheque 400711		\$72,677.00
13/12/18 Deposit IMB Tran. Greenhouse		\$5,000.00
13/12/18 Withdrawal Mobile 1193738 Tfr Westpac Com		\$1,000.00
17/12/18 Deposit Quickcliq Event		\$1,426.00
19/12/18 Deposit IMB Tran. Greenhouse		\$5,000.00
31/12/18 Interest Paid		\$3.16
03/01/19 Deposit School Banking Sch Contrisch 24016		\$110.00
31/01/19 Interest Paid		\$1.38
31/01/19 CLOSING BALANCE	16,331.46	

Current Balance 13-Feb-2019 **\$16667.99**

UNIFORM Account

30/11/18 STATEMENT OPENING BALANCE	\$9,464.87	
03/12/18 Deposit Business Express Dep NSW		\$152.00
07/12/18 Deposit Business Express Dep NSW		\$271.00
14/12/18 Deposit Business Express Dep NSW		\$332.00
28/12/18 Withdrawal Mobile 1650097 Pymt Moorebank MUE		\$5,467.98
31/12/18 Interest Paid		\$0.80
31/01/19 Interest Paid		\$0.40
31/01/19 CLOSING BALANCE	\$4,753.09	

Current Balance 13-Feb-2019 **\$8460.09**

CANTEEN Account

30/11/18 STATEMENT OPENING BALANCE	\$18,687.02	
03/12/18 Deposit Business Express Dep NSW		\$289.00
03/12/18 Deposit Business Express Dep NSW		\$546.70
05/12/18 Withdrawal 031218 546.70 031218 P020532939		\$100.00
07/12/18 Deposit Business Express Dep NSW		\$1,027.35
07/12/18 Deposit Our Online Canteen Qccan 4110008		\$380.16
10/12/18 Deposit Business Express Dep NSW		\$233.80
10/12/18 Deposit Business Express Dep NSW		\$453.00
11/12/18 Withdrawal Online 1777379 Tfr Westpac Com		\$1,000.00
12/12/18 Withdrawal 101218 233.80 101218 P020532940		\$0.80
12/12/18 Withdrawal 101218 453.00 101218 P020532944		\$6.90
13/12/18 Deposit Online 2193738 Tfr Westpac Community Solutions		\$1,000.00
14/12/18 Deposit Business Express Dep NSW		\$352.65

The roster has been sent out and we are very short on volunteers. This is only going to work if we can get volunteers in the canteen helping. It's the first full week and we have very little helpers for any Fridays and some Thursdays.

We are looking at Kindy Canteen Special day on Wed 6th March.

The AGM is next month, and we will need someone to take on Canteen Co-ordinator. I can't do it, I don't want to do it but someone needs to support Lucy. If you know of anyone, please let us know. If we can't get anyone, we will have to tender the canteen out and the canteen committee would hate to see all the hard work down the drain and money for the P&C.

The bank account looks healthy and as discussed last year – we would like to purchase a Thermomix for consistency and ease as we have based our menu around what we can do in it. It's around \$2K. We would like to hold the money in the account this month as we have had to purchase stock in bulk to start the new year (and fresh ingredients too) but will transfer money to the P&C account next meeting.

8.2 Uniform Sub Committee:

Uniform Room opened the first 3 days of school. Extremely busy with takings of over \$3000.

A big Thank you to the Volunteers who assisted on these days.

Placed an order this week.

Stocktake overdue.

Lost property already piling up! Will put a blurb in next Friendly Link reminding parents/carers to clearly label belongings & where to check for lost property...

New volunteers always welcomed!!!

Bank Account Balance as at 12/2/19 - \$8,460.09

8.3 Fundraising Sub Committee

Movie Night – Note coming out in March. Food Truck options so it is less work for organisers. Asian/Noodle, Lamda kebab type van does hot chips etc, Pizza and we do snacks like pop corn, lollies, etc fairy floss. Thinking \$100 per van and they get advertising plus we can do advertising on the big screen. Kristy going to ask Day Star to help sponsor and pay for the event. Need to organise where the power arrangements will be for food trucks and movie screen. Set up will be with screen up near end of soccer field going back to Vega street end. 40 Tea towels left – No idea what to do with them

8.4 School Banking

N/A

8.5 Book Club

Issue 1 was distributed, and orders have been taken. Order came to \$424 (\$149 cash and \$275 loop).

Rewards earned was \$85.

No rewards were used, and rewards balance is \$253.50

8.6 Tenders / Grants

GRANTS UPDATE SUMMARY - As at Feb 2019

General - Two main projects for 2019

1. **S.T.E.A.M. Room/Hub Fit-out & Technology** – Have found about 4 grants for Feb/March/April that we might be able to apply for. See below for applications in progress so far for this project in 2019.
2. **Sensory Garden.**

Will still be on look out for any other grants that could go towards the School wish list

YEAR		GRANTS									PROJECT
Year	REF #	COMPANY	GRANT	NOTIFY STATUS	PURPOSE	APPLIED FOR	DIDNT WIN	WON	FUNDS REC'D	GRANT STATUS / COMMENTS / DECISIONS REQUIRED	IMPLEMENTATION / STATUS / COMMENTS / DECISIONS REQUIRED
2017	G014	Sydney Water	Community Supt Prog	WON	Auto Watering System	\$1,100		\$1,100	Y		Project Complete
2017	G017	Australian Government - Business	Stronger Communities Programme	WON	Outdoor fitness equipment & soft fall	\$11,500		\$11,500	Y	I have submitted Final report	Project Complete
2017/ 2018	G019	Community Building Partnership	Community Building Partnership (CBP)	WON	Outdoor fitness equipment & soft fall	\$55,000		\$55,000	Y	I have drafted Final report waiting for invoices to submit asap	Project Complete
2018	G021	IMB	The IMB Community Foundation	WON	RSPS's Greenhouse Classroom	\$15,245		\$15,245	Y	I have submitted Final report	Sarah - investigate internal watering system. Need to discuss requirements eg. solar vs battery vs self watering pots etc
2019	2019_001	Telstra	Telstra Kids	APPLIED	RSPS S.T.E.A.M. Hub	\$1,200				NEW – Application for S.T.E.A.M Hub Thank you to Vincent for his help in gaining this grant	
2019	2019_002	HP	HP Kids Fund	AP WIP	RSPS S.T.E.A.M. Hub	\$10,000				RSPS S.T.E.A.M. Hub SB to submit application to go with video. Video has been done by Vanessa Stevens – Thank you! Past years timing has been Applications OPEN until February. Winners announced March. This year they have pushed the application process to March (Think they must have got feedback from schools it wasn't good in first week back)	

No change in update from last meeting:

2017	G010	SUEZ	SUEZ Community Grants program	Didn't Win	RSPS - Water system for our veggie garden and chooks	\$5,000	\$5,000				
2017	G015	Landcare	Yates Junior Landcare Garden Grants	Didn't Win	Sensory Garden and Play Area	\$1,500	\$1,500			+ \$500 in products	
2017	G018	Department's website	Digital Literacy School Grants (DLSG)	Didn't Win	Gemma applied for this directly	?	?				
2017	G005	NSW Environ Trust	Eco Schools Grants Program	WON	BEE Eco Friendly bees, chair & spiral garden	\$3,500		\$3,500	Y	Note: Funds deposited in School Account	
2018	G023	Better Homes & Garden	Online application at any time of year	At any time	Sensory Garden, play & outdoor classroom area	?				Might submit a new application for 2019 (allowed 1 per year) I got some tips from Fast Ed on what to say	
2018	G024	The Living Room	Online application at any time of year	At any time	Sensory Garden, play & outdoor classroom area	?				Might submit a new application for 2019 (allowed 1 per year)	
2018	G025	SUEZ	SUEZ Community Grants program	Didn't Win	RSPS's Greenhouse Classroom	\$15,000	\$15,000				

TOTAL BY YEAR	Summary of Grants	APPLIED FOR	DIDNT WIN	WON	Projects Funded
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2017 (from end April)	Sydney Water, Eco Grants, Stronger Communities Grant	\$22,600	\$6,500	\$16,100
2017/2018	Community Building Partnership (signed/received 2018), IMB (2018)	\$85,245	\$15,000	\$70,245
2019 to date	Telstra Kids,	\$1,200		
	TOTALS	\$109,045	\$21,500	\$86,345

Water to garden and greenhouse, bee hives & seating
Greenhouse (½ of total cost), Fitness Equipment and Soft fall
RSPS S.T.E.A.M. Hub

8.7 Mother's & Father's Day Sub Committee

A sub committee meeting has been held, the relevant gift suppliers contacted, and gift brochures reviewed. Tracey will be placing an order within the next fortnight so gifts will be on site in time.

9. General Business

9.1 Roll over of P&C term deposit

Discussion held about rolling over or withdrawing the term deposit. If nothing was done by 24th February, then the funds would automatically roll over.

Motion 19/001: That the Term deposit be rolled over for another 3 months until 24th May 2019.

Moved: Janet Hutchinson

Seconded: Maria De Angelis

Motion carried / lost: Carried

9.2 State Election Saturday 23 March

The P&C will give the Year Six students the State Election BBQ for raising funds towards their end of year celebrations. With a Federal election due this year the P&C will utilise this one for fund raising. For both BBQ's we need to ensure election staff do not move us from prime positions.

ACTION: The Principal and Executive will look at what rules governing how close you can be to a Polling Booth / voting site is.

9.3 Filtered Water Dispenser

The P&C believe there is a need for a cold-water filter option on the grounds as water coming out of the current one is hot due to its location. Options have been sent to the Principal.

ACTION: Dan will look for a position for a new unit, out of the sun.

Motion 19/002: To purchase a chilled filtered water refill station for \$3000 (ex.GST)

Moved: Dan Brennan

Seconded: Sarah Brown

Motion carried / lost: Carried

9.4 Return and Earn bins

The Return and Earn bins were ordered last year and money comes back to the school. There are two coming to be positioned by the canteen unless a better location presents itself at time of delivery.

9.5 Bakers Delight

Mark from Bakers Delight advised he is able to offer donations of bread and other morning tea supplies and in return we can offer them advertising. They will donate to the OOSHC breakfast and open at 7am so school will need to pick up. Discussion of 2 election BBQ's plus a movie night and end of term BBQ so we will be in touch.

9.6 OOSHC

Cassie from OOSHC wanted to introduce herself and get connected to the school. She offered staff services at our events like BBQ's etc, saying they can donate time, provide supervision.

9.7 Sensory Garden

Sarah Brown is to be part of a team with Mrs Saul to help create a Sensory garden at the school. Jane Cope is part of a team working on one at another location so provided some suggestions e.g. a yellow brick road and musical area. This project will look at getting a working bee together to do the work and keep costs down.

An ideas group is to be formed, volunteers can be canvassed via word of mouth and the Friendly Link.

9.8 Canteen Supervisor

Lucia has started as the Canteen Supervisor. The P&C Executive reviewed various payment methods and found Xero was the better platform for ease of use for the P&C. Lucia will be paid out of the P&C account.

Motion 19/003: That P&C subscribe to the Xero payroll account system for \$25.00 per month and the Executive will review in three months.

Moved: Sarah Brown

Seconded: Kellie McFarlane

Motion carried / lost: Carried

9.9 Music and Drama

We have had a parent wanting to utilise her parents and family contacts to help out at Bedazzled by helping with costumes and instruments. Also wanting to look at what options are available to us to bring the arts and drama more prominent. Options will be presented at the next meeting.

9.10 Canteen Equipment

Now that the canteen is part of the Heathy Kids program making fresh products each day the volunteers would like to purchase a Thermomix.

Motion19/004: Canteen to purchase a Thermomix for an expected cost of up to \$2300.

Moved: Kellie McFarlane

Seconded: Vanessa Swain

Motion carried / lost: Carried

10. Next Meeting

AGREED the next General meeting is to be held Wednesday 20 March 2019, commencing 20:00 at Revesby South Public School Library, located at Mars Street, Revesby NSW 2212.

11. Close

There being no more business the meeting was closed at 21:06pm.