

# Revesby South Public School Parents & Citizens Association General Meeting **MINUTES**

**Date:** Wednesday 11 November 2019 **Meeting commenced at: 7:04pm** 

Location: Library, Revesby South Public School, Mars Street, Revesby, NSW 2170

## 1. Attendees

Members present at the meeting as per attendance register:

Kellie McFarlane	Sarah Brown	Natalie Hanna
Jeunene O'Gorman	Dan Brennan	Kristy Gilberd
Amanda Rex	Christy Hayes	Kerrie Goyen
Rob Rex	Maria De Angelis	
Ben Lockeridge		

#### Visitors present as per the attendance register:

## 2. Apologies

The following apologies were submitted:

Kristy Bentley	Angelia Ridgewell	Tracey Wise
Catherine Simsic	Catherine White	

Motion: That the apologies as listed be accepted.

Moved: Jeunene O'Gorman
Seconded: Dan Brennan

Motion carried / lost: Carried

## 3. Adoption of Minutes

The minutes of the June General Meeting was posted on the school web site.

Motion: That the minutes of the September General Meeting be confirmed as true and correct record.

Moved: Jeunene O'Gorman Seconded: Dan Brennan

Motion carried / lost: Carried

## 4. Business Arising from the Previous Minutes

Nil.

## 5. Correspondence

Date	Title / Subject	From / To	Subject / Action required / performed
Emails	P&C Federation Term 4 Edition 2 - E-Bulletin	Thu, 7 Nov	N/A

Motion: That the correspondence as listed be accepted.

Moved: Jeunene O'Gorman

Seconded: Dan Brennan

Motion carried / lost: Carried

## 6. Principal's Report

## 7. Treasurers Report

## November 13, 2019

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13 Nov 2019	Closing Balance	\$20,761.92
13 Nov 2019	WITHDRAWAL Dan Brenan - Sensory Garden Fuel	-\$62.52
13 Nov 2019	WITHDRAWAL Sarah Brown RSPS Sensory Garden	-\$282.12
13 Nov 2019	WITHDRAWAL Scholastic Book Club	-\$156.00
11 Nov 2019	WITHDRAWAL Karen Paxton RSPS Canteen Supervisor	-\$472.84
11 Nov 2019	DEPOSIT Reimbursement Canteen Wages	\$10,490.71
8 Nov 2019	WITHDRAWAL Kellie & Timothy McFarlane Kindy Morn Tea	-\$55.24
8 Nov 2019	WITHDRAWAL Giovanni De Angelis - Sensory Garden Fuel	-\$72.34
4 Nov 2019	WITHDRAWAL Karen Paxton RSPS Canteen	-\$340.56
4 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$156.00
31 Oct 2019	INTEREST PAID	\$1.47
28 Oct 2019	WITHDRAWAL Andrews Insurance	-\$1,627.00
28 Oct 2019	WITHDRAWAL Sand 4 U – Sensory Garden	-\$3,200.00
28 Oct 2019	WITHDRAWAL Karen Paxton RSPS Canteen Supervisor	-\$472.84
28 Oct 2019	WITHDRAWAL Camden Hire Pty Ltd - Sensory Garden	-\$827.20
23 Oct 2019	Opening Balance	\$16,855.20

## **Uniform Account (032-260 263997)**

13 Nov 2019	Closing Balance	\$16,549.89
8 Nov 2019	DEPOSIT BUSINESS EXPRESS NSW	\$1,282.00
1 Nov 2019	DEPOSIT BUSINESS EXPRESS NSW	\$1,140.00
31 Oct 2019	INTEREST PAID	\$1.11
25 Oct 2019	DEPOSIT BUSINESS EXPRESS NSW	\$885.00
23 Oct 2019	Opening Balance	\$14,126.78

## Canteen Account (032-260 264009)

13 Nov 2019	Closing Balance	\$13,184.33
11 Nov 2019	WITHDRAWAL Canteen Supervisor Wages	-\$10,490.71
11 Nov 2019	WITHDRAWAL PYMT Global Quality	-\$986.37
11 Nov 2019	WITHDRAWAL PYMT KELLIE MCF MC reload	-\$500.00
11 Nov 2019	DEPOSIT OUR ONLINE CANTEEN	\$442.65
11 Nov 2019	DEPOSIT BUSINESS EXPRESS NSW	\$475.50
11 Nov 2019	DEPOSIT BUSINESS EXPRESS NSW	\$465.70
8 Nov 2019	DEPOSIT BUSINESS EXPRESS NSW	\$401.00
6 Nov 2019	DEPOSIT BUSINESS EXPRESS NSW	\$589.10
4 Nov 2019	WITHDRAWAL T and K Mc RSPS card top up	-\$500.00
4 Nov 2019	WITHDRAWAL Lactalis A Invoice	-\$55.84
4 Nov 2019	DEPOSIT OUR ONLINE CANTEEN	\$366.39
4 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$337.50
1 Nov 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$375.20
31 Oct 2019	INTEREST PAID	\$1.74
30 Oct 2019	BUSINESS EXPRESS DEPOSIT - CASH ERROR	\$9.50
29 Oct 2019	BUSINESS EXPRESS DEPOSIT - CASH ERROR	\$6.10
28 Oct 2019	DEPOSIT OUR ONLINE CANTEEN	\$691.05
28 Oct 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$547.00
28 Oct 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$445.50
25 Oct 2019	BUSINESS EXPRESS DEPOSIT - CASH ERROR	\$12.40
25 Oct 2019	DEPOSIT BUSINESS EXPRESS DEP NSW	\$320.00
Opening Balance		\$20,550.92

## Fete Account (032-260 391622)

## **Term Deposit (40-2459)**

23/10/19 3 Month Term Deposit (maturity date 24 November 2019) \$45,000.00

Roll-over if meeting has not occurred before it matures

Moved: Natalie Hanna Seconded: Dan Brennan

Motion carried / lost: Carried

## 8. Reports

#### 8.1 Canteen Sub Committee

Following report received via email from Kellie McFarlane - Thank you

#### **Canteen Report - November 2019**

The canteen is running well and we have even managed to get some new volunteers this term. I think that people are more willing to volunteer when they know that there is someone in the canteen that knows exactly what they are doing and they are just there to help out.

We have at least 4 new helpers this term and they are K-2 parents so hopefully they can recruit some friends and get our volunteers list healthy.

The canteen has paid back the wages and associated cost of having Karen to the P&C for terms 2 and 3. We will pay term 4 by the end of the year when we get the final figures.

The new load and Go master card is working well as is getting the Sushi from Sushiru.

We opened yesterday at late notice due to the predicted hot weather just selling slushies and ice blocks / drinks and took in almost \$290. Thanks to Amy Papa and Jade Cataldo for helping out. We still have out Bakers Delight Tart fundraiser to go so get your orders in. Its great to support local businesses who support our school.

The canteen will be closed the last Week of school as well as presentation day.

We will open for Carols on the 11th (evening) and would like some volunteers to help on the night. Stock will start to be run down over the next few weeks and we will be putting out notifications as soon as we can about stock shortages.

Our aim is to do one more large order from suppliers and then run down the rest.

Wishing everyone a safe and happy festive season. Thankyou for your continued support.

Kellie McFarlane

Canteen Co-ordinator

## **8.2** Uniform Sub Committee:

Following report received via email from Kerrie Goyen - Thank you

- The Uniform Room opened for all 3 Wednesday Kindy Link Sessions in addition to normal Fri mornings.
- A huge thank you to the Volunteers who were able to help out at these sessions. Takings >\$1500 over 3 sessions.
- New product Excursion Bags \$12
- Placing order for Black sport skorts as have had a lot of requests & interest in a sport skort.
- Still working on a satisfactory Girls' uniform short option.
- Lost property still piling up & all nameless items, if not claimed or able to be donated to the 2nd hand cupboard, will be disposed of at the end of Term
- Gained a few new volunteers after a call was put out on the RSPS FB Social Page which is fantastic. New volunteers still always welcome!!!

• I would like to Thank all Uniform Room Volunteers for their time this year whether it be volunteering for shifts, helping with stocktakes or helping in the sorting or washing of Lost Property.

## 8.3 School Banking

All going well

#### 8.4 Book Club

Following report received via email from Angela Ridgewell - Thank you

Term 4 ~ Week 5

P&C Wed 13/11/19

Books from Issue 7 have been ordered and given to students.

Order value for Issue 7 was \$1,051.50. Mrs C used \$121.00 from rewards

Rewards earned totalled \$201.00

Current rewards balance is \$242.50.

Year to date figures:

- Total Sales \$1,146.50 cash and \$2,800.00 loop
- Total Rewards used \$688.00

### 8.5 Tenders & Grants

Following report received via email from Sarah Brown

#### <u>UPDATE - TENDERS & GRANTS - As at 13 November 2019</u>

General - Two main projects for 2019

1. S.T.E.A.M. Room/Hub Fit-out & Technology
2. Sensory area ...The Sensory Stream.

Year of Application					GR/	ANTS			
Year	REF#	COMPANY	GRANT	NOTIFY STATUS	PURPOSE	APPLIED FOR	WON	FUNDS REC'D	GRANT STATUS / COMMENTS / DECISIONS REQUIRED
2019	2019_001	Telstra	Telstra Kids	WON	RSPS S.T.E.A.M. Hub	\$1,200	\$1,200	2019	Have received the Funds into the P&C account.
2019	2019_003	\$\$20,000	EOI	David Coleman	CPR Required – Revive our grass area for our community	\$20,000	\$17,700		WON - \$ \$17,700
2019	2019_004	\$20,000 to \$200,000	My Community Project	Sept 2019	CPR Required – Revive our grass area for our community	\$135,000	\$135,000		Remove current topsoil and grass. Replace with quality topsoil and turf. Install irrigation  Need to complete Deeds and return – Sarah to organise
2019	2019_07	\$1000 to \$20000	Local Schools Community Fund		Hall hearing system	\$6300			Have applied for a hearing system for the hall
		1		1	Totals	\$162 500	\$153 000		

IN	IPLEMENTATION / STATUS / COMMENTS / DESCISIONS REQUIRED
Have t	the Funds been transferred to the school?
We w	on this however, reading the requirements to
compl	ete the next stage paperwork it says that "not
eligible	e if funding for this project has already come
	State or Federal grant.
l emai	led and spoke to David Colemans office and
they c	onfirmed that we would not be able to
procee	ed. We both commented that this is the first
time v	ve had seen that you cannot accept if funds
have a	also come from State/Federal
Have a	quote from Dredges
Dan st	ill following up to try and get another quote.
This p	roject will commence at a logical time after the
sensor	ry area is complete so that not walking/vehicles
over t	he new grass area
Will re	eceive notification in early December 2019

SUMMARY BY YEAR					
Year <u>Signed /</u> "Received" FUNDS	Summary of Grants	APPLIED FOR	DIDN'T WIN	WON	Projects Funded
2017 (from end April)	Won: Sydney Water, Eco Grants	\$11,100		\$4,600	Water to garden and greenhouse, <u>bee hives</u> & seating
	Didnt Win: Suez, Yates, DLSG (see below)		\$6,500		
2018	Won: Stronger Communities Grant, Community Building Partnership, IMB	\$96,745		\$81,745	Greenhouse (1/2 of total cost), Fitness Equipment and Soft fall
	Didn't Win: Suez		\$15,000		
2019 to date	Won: Telstra Kids, My Community Project			\$153,900	RSPS S.T.E.A.M.
	Won but cannot proceed (see notes): EOI David Coleman	\$169,460			Hub, Grass Area, Water system for Greenhouse, Video Camera and applicable accessories, Replace grass
	Didn't Win: ¡Promise, Canon		\$6,960		and install irrigation
	TOTAL S	\$077 20E	£00 400	6040 045	- Long 647 700

DIDN'T	WIN 2019					
2019	2019_005	Pool of \$	Tradies iPromise	DIDN'T WIN	For the watering system for the Greenhouse	\$1960
2019	2019_006	\$4000 products + \$100 cash	Canon Grant	DIDN'T WIN	Video Camera and applicable accessories	\$5000
					TOTAL	\$6.960

### 8.6 Mother's & Father's Day Sub Committee -

Following report received via email from Natalie Hanna - Thank you

Nothing to report

Motion: That the Principal's, Treasurers report and all the Subcommittee Reports be accepted.

Moved: Dan Brennan
Seconded: Jeunene O'Gorman

Motion carried / lost: Carried

#### 9. General Business

#### 9.1 Auditor

Motion to stay with Joe the current auditor

If we get at least 10 months to Joe then he can start and will speed things up

Moved: Rob Rex Seconded: Christy Hayes

Motion carried / lost: Carried

### 9.2 Term Deposit

Motion 19/16: To roll over and take out if needed

Moved: Rob Rex

Seconded: Jeunene O'Gorman

Motion carried / lost: Carried

#### 9.3 Sunglasses

\$10.50 if we order them now. Provide them for kindergarten and open the up for all others.

**Action:** Kerrie to order 100 and pay, provide Kindergarten and have rest in Uniform for sale. 60 small 20 Medium and 20 Large

### 9.4 P&C Christmas Party

Chris has okayed the use of the school as the venue.

No problem- no kids and noise needs be quiet by midnight! Mess needs be thoroughly cleaned including cigarettes

Best quote received as Richards Meat for approx. \$250 for spit based on 25 people Salads and bread roll to be sourced

Overall estimated costing for approx. 25 people comes in at approx. \$650

Motion 19/016: \$1000 allowance for the food to be supplied by P&C

Moved: Janet Hutchinson

Seconded: Kristy Gilberd

Motion carried / lost: Carried

#### 9.5 Sensory Stream Update

• Held first Working Bee – big thank you to John DeAngelis for 2 solid days on the digger. We had a number of volunteers and was really nice to see new faces! And a few of the usuals!

- Men's Shed update –The Connect 4 is finished, the Maze they have decided to do a harder one
  on the other side so this will now be double sided, the Click Clack is also just about finished. I met
  with Steve to discuss the Men's Shed also building the musical instruments and Steve had
  already YouTubed a lot of examples of how to make them. Sarah help source pipe for drums and
  2 other instruments looks like Ryan Smith may have this (still to see)
- Have sourced a NON-Arsenic treated pine for the edging as H4 normal treated pine is not to be
  used in children's playgrounds under Australia Safety Standards ad also as we will have a Herb
  area encouraging the kids to eat we cannot have arsenic leeching into the ground. Have a quote
  for what I think is the best we will get and this is approx. \$3200 had an allowance of \$1500 but
  safety first and I can work this into the budget. Will place order and ask for specific volunteers to
  help do this in a working B
- Painting of timber flowers will start tomorrow Chris are you ok if we paint during day near BBQ
- I have started planting gazanias and herbs at home and hopefully they will not die
- Have had a few big donations of paint with more coming, more pavers,
- Next big order will be crushed granite for the paths and will ask Brad about mulch for a couple of the rooms.
- It is then a matter of building all the room items and me figuring out how to do the stream ground cover I am going to investigate blue crushed granite and maybe use the mosaics donated by Just Tiles in amongst the granite
- Items still needed more bush rock, lavender, gazanias
- Chris ok re delivery of timber in school time, Sarah to be there to open gate and ensure safe

## 10. Next Meeting

**AGREED** the next General meeting is to be held Wednesday 19 February 2020, commencing 07:00pm at Revesby South Public School Library, located at Mars Street, Revesby NSW 2212.

### 11. Close

There being no more business the meeting was closed at 8:35pm.