



**Revesby South Public School
Parents and Citizens Association General Meeting
Wednesday 21 November 2018**

Minutes

Meeting commenced at 7:04pm at South Revesby Public School
Mars Street, Revesby NSW 2212

1. Attendees

Members present at the meeting as per attendance register:

Jeunene O’Gorman	Kerrie Goyen	Angela Ridgewell
Kristy Bentley	Kristy Gilbert	Amanda Rex
Robert Rex	Laura Fox	Maria DeAngelis
Dan Brennan	Ben Lockeridge	Sarah Brown

Visitors present as per the attendance register:

Nil.

2. Apologies

The following apologies were submitted:

Leigh Trindall, Kate Edwards, Kellie McFarlane, Kate Edwards,

Motion: That the apologies as listed be accepted.

Moved: Jeunene O’Gorman

Seconded: Kerrie Goyen

Motion carried / lost: Carried

3. Adoption of Minutes

The minutes of the September General Meeting was posted on the school web site.

Motion: That the minutes of the March General Meeting be confirmed as true and correct record.

Moved: Sarah Brown

Seconded: Ben Lockeridge

Motion carried / lost: Carried

4. Business and Actions Arising from Previous Minutes

Nil.

Action Items

Date	Topic	Action	Who	Due Date

5. Correspondence

Date	Title / Subject	From / To	Subject / Action required / performed
31-10-2018	E-Bulletin Term 4 Ed. 2	P&C Federation	

Motion: That the correspondence as listed be accepted.

Moved: Kristy Gilbert

Seconded: Jeunene O’Gorman

Motion carried / lost: Carried

6. Principal's Report



Revesby South PS P&C Meeting 21 November 2018

Activity	Details	Who	When
<u>BUSINESS ARISING</u>	<ul style="list-style-type: none"> • Fitness Equipment – installed • Green House - – installed • Water – handing over to Dan Brennan • Canteen Insurance – investigated possibility of insurance covered by the school. Finance Directorate stated we can place equipment (attractive and portable items) that are valued at less than \$10 000 on an Assets or Equipment register. I emailed a Senior Claims Officer with DoE but no reply as of yet querying the replacement of like for like items such as our bench tops. 	Chris	Term 4
Appreciation 2018	Once again my warmest and sincerest thanks on behalf of the whole school community for your incredible work you do for the school. The committee has performed great deeds and service to school. Take a quick look around and reflect on the legacy that this committee will leave! Thank you...	All of the Community	2018
External Validation	Process complete for 2018. Panel met with Leadership team last Thursday. The panel was impressed with our submission and validated all areas the school judged itself on with the exception of Management Practices within the Leadership Domain, we were just at Sustaining and Growing not Delivering.	Exec Staff	Term 4
Classes 2019	Numbers are good for 14 classes next year but still vary from day to day. There will be some movement of staff from stage to stage in 2019 as they have expressed a desire to change.	All staff	2019
Student Representation	Ben Herlihy – representing NSW PSSA Athletics at Nationals	P & C	Term 4

Discussion:

7. Treasurers Report

P&C Account

31/10/18 Opening Balance	\$89,796.46	
31/10/18 DEPOSIT BUSINESS EXPRESS DEP NSW		\$168.00
24/10/18 Withdrawal 1003017 Pymt Scholastic Book Club		\$166.00
24/10/18 Withdrawal 1005951 Pymt Sonia Purv District / NSW		\$150.00
24/10/18 Withdrawal 1007741 Pymt Sonia Purv NSW Softball		\$50.00
31/10/18 Interest Paid		\$8.85
31/10/18 Deposit Business Express Dep NSW		\$168.00
13/11/18 WITHDRAWAL 1156289 PYMT Scholastic Book		-\$168.00
08/11/2018 WITHDRAWAL 1262344 PYMT P&C Insurance		-\$815.00
05/11/18 WITHDRAWAL ONLINE PYMT Birches of Greenhouse		-\$4,880.00
21/11/18 Closing Balance	\$84,101.46	

Uniform Account

31/10/18 Opening Balance	\$5,246.28	
24/10/18 DEPOSIT BUSINESS EXPRESS		\$931.00
24/10/18 WITHDRAWAL 1004419 Catherine White Receipt Books		-\$53.84
31/10/18 INTEREST PAID		\$0.71
31/10/18 DEPOSIT BUSINESS EXPRESS		\$1,063.00
05/11/18 DEPOSIT BUSINESS EXPRESS		\$107.00
07/11/18 DEPOSIT BUSINESS EXPRESS		\$1,410.00
09/11/18 DEPOSIT BUSINESS EXPRESS		\$244.00
16/11/18 DEPOSIT BUSINESS EXPRESS		\$516.00
21 /11/18 Closing Balance	\$9464.15	

Canteen Account

12/10/18 Opening Balance	\$14,646.75	
19/10/18 Deposit Business Express		\$241.00
19/10/18 Deposit Business Express		\$266.20
19/10/18 Deposit Quickcliq		\$257.03
19/10/18 Withdrawal Online 1381715 Pymt Woolworths		-\$175.24
19/10/18 Withdrawal Online 1382643 Pymt Big Mouth		-\$164.12
19/10/18 Withdrawal Online 1384215 Pymt Global		-\$1,096.84
22/10/18 Deposit Business Express Dep NSW		\$335.80
26/10/18 Deposit Business Express Dep NSW		\$232.20
26/10/18 Deposit Business Express Dep NSW		\$332.80
26/10/18 Deposit Quickcliq		\$337.37
29/10/18 Deposit Business Express Dep NSW		\$356.70
31/10/18 Interest Paid		\$1.32
02/11/18 DEPOSIT QUICKCLIQ		\$263.24
02/11/18 DEPOSIT BUSINESS EXPRESS		\$262.00
02/11/18 DEPOSIT BUSINESS EXPRESS		\$241.95
05/11/18 DEPOSIT BUSINESS EXPRESS		\$421.35
09/11/18 DEPOSIT BUSINESS EXPRESS		\$296.40
09/11/18 DEPOSIT BUSINESS EXPRESS		\$250.00
09/11/18 DEPOSIT QUICKCLIQ		\$295.55
16/11/18 DEPOSIT BUSINESS EXPRESS		\$352.65
12/11/18 DEPOSIT BUSINESS EXPRESS		\$424.00
13/11/18 WITHDRAWAL		-\$9.20
13/11/18 WITHDRAWAL ONLINE 1151813 PYMT Global		-\$1,558.44
13/11/18 WITHDRAWAL ONLINE 1154583 PYMT Woolworths		-\$141.66
13/11/18 WITHDRAWAL ONLINE 1152710 PYMT Lion Route		-\$569.72

13/11/18 WITHDRAWAL ONLINE 1153623 PYMT Big Mouth	-\$275.77
13/11/18 WITHDRAWAL PYMT Kellie McFarlane reimburse	-\$145.81
16/11/18 DEPOSIT QUICKCLIQ	\$307.00
19/11/18 DEPOSIT BUSINESS EXPRESS	\$295.40
19/11/18 DEPOSIT BUSINESS EXPRESS	\$381.60
20/11/18 WITHDRAWAL	-\$10.00
21/11/18 CLOSING BALANCE	\$16,651.51

Fete (391622)

29/10/18 OPENING BALANCE	\$22.16
30/11/18 CLOSING BALANCE	\$22.16

Term Deposit Bank Account (40-2459)

24/07/2018 3-month term deposit (maturity date 24 November 2018) \$45,000.00

IMB Bank (200818550)

29/10/18 OPENING BALANCE	\$15239.69
31/10/18 Interest Paid	\$0.65
31/11/18 CLOSING BALANCE	\$15241.62

Motion: That the Principal's and Treasurers reports be accepted.

Moved: Kerrie Goyen

Seconded: Jeunene O'Gorman

Motion carried / lost: Carried

8. Reports

8.1 Canteen Sub Committee

Nil.

8.2 Uniform Sub Committee

- Opened during the 3 Kindy Links Wednesday Sessions with over \$3000 in sales over these 3 days.
- Huge Thank you to the volunteers who were able to help out on these extra sessions.
- Kindy Links@ order arrived. Another order needed to top up supplies.
- Ridiculous amount of Lost Property again. Will put a mention in Friendly Link but most will be disposed of before end of year if not claimed.

8.3 Fundraising Sub Committee

There are 50 or so tea towels left so sell them at Christmas carols and sell them as a Christmas special. They are \$15 at the moment and maybe drop to \$10 and also do packages of the left over cook books with a tea towel.

Organise movie night on the first P&C meeting back. Idea is to keep it as a school community even open to family only not a full Revesby Community event. We need to organise food, like food trucks. We would do snacks like popcorn chips and lollies etc but just aim to charge food trucks and then they sell and make money.

8.4 School Banking

No new accounts have been opened since last meeting and no money paid into account as it's done quarterly.

8.5 Book Club

- Orders from Issue 7 have been ordered and distributed. Orders from Issue 8 are due back next week.
- Order value for Issue 7 was \$1094.50. \$256.50 rewards were used.
- Rewards earned from this issue was \$168.00
- Current rewards balance is \$171.00

Year to date figures:

Total Sales \$2,027.50 cash and \$3,197.00 loop

Total Rewards used \$1,066.50

8.6 Tenders / Grants

UPDATE SUMMARY - As at 21 November 2018

The following grant applications have been submitted or in progress. The update also includes a status on the ones we have won that are now progressing as projects –

General

1. **[NEW]** Focus will now move to look for Grants for the Technology Hub / Fit-out

Aware of 2 x grants (HP and Canon) due early next year. HP grant requires 60 second video + application.

REF #	COMPANY	GRANT	NOTIFIED WHETHER SUCCESSFUL	PURPOSE	APPLIED FOR	DIDNT WIN	WON	DEP. INTO P&C A/C	STATUS / COMMENTS
G021	IMB	The IMB Community Foundation	WON	RSPS's Greenhouse Classroom	\$15,245		\$15,245	\$15,245	Installation of Greenhouse, fit out with 2x Misting system, Auto louvers and vents, and temp gauges complete Ramp and Step commencing 1/12/18 along with a trench from existing water pump over to the Greenhouse, Veggie garden and Chickens - using Sydney Water Grant \$1,500. Dan, John, Ryan ?? Sarah will investigate internal watering system for Greenhouse Sarah needs to do Final report Rob to forward all receipts to Sarah for the final report
G017	Australian Government - Business	Stronger Communities Programme	WON	Outdoor fitness equipment & softfall	\$11,500		\$11,500	\$11,500	Installation of Fitness Equipment Complete Stronger Communities - Sarah to do this week
G019	Community Building Partnership	Community Building Partnership (CBP)	WON	Outdoor fitness equipment & softfall	\$55,000		\$55,000	\$55,000	Community Building Partnership – Sarah to do Sarah will follow up to get Final Report template and do this one
G014	Sydney Water	Community Supt Prog	WON	Auto Watering System	\$1,100		\$1,100	\$1,100	See above at Greenhouse - Commencing - 1/12/18

No change in update from last meeting:

G005	NSW Environ Trust	Eco Schools Grants Program	WON	BEE Eco Friendly bees, chair & spiral garden	\$3,500		\$3,500		Chairs primed now need colour, Bee sign up Seating to be done after greenhouse size is known
G023	Better Homes & Garden	Online application at any time of year	At any time	Sensory Garden, play & outdoor classroom area	BHG				
G024	The Living Room	Online application at any time of year	At any time	Sensory Garden, play & outdoor classroom area	Living Room				
G025	SUEZ	SUEZ Community Grants program	Didn't Win	RSPS's Greenhouse Classroom	\$15,000	\$15,000			

	APPLIED FOR	DIDNT WIN	WON	DEP. INTO P&C A/C	STATUS / COMMENTS
TOTALS	\$101,345	\$15,000	\$86,345	\$86,345	

8.7 Mother's & Father's Day Sub Committee

Nil.

9. General Business

9.1 Carol Night: That \$350 of Popcorn and Fairy Floss be purchased

Popcorn, fairy floss, and other food items will be sold by the canteen during the carols evening. Stock is required to be purchased for this.

Motion 18/031: That \$350 of Popcorn and Fairy Floss be purchased for Carol Night

Moved: Kristy Gilbert

Seconded: Kerry Goyen

Motion carried / lost: Carried

9.2 P&C Dinner

Discussion about the purchase of a drink per volunteer at the P&C Christmas dinner.

Motion18/032: That the P&C purchase one drink per person at the P&C Dinner

Moved: Kristy Gilbert

Seconded: Angela Ridgewell

Motion carried / lost: Carried

9.3 Ben Herlihy represented NSW PSSA Athletics at Nationals in Melbourne

That the P&C financially assist Ben Herlihy

Motion 18/033: That \$100 be given to Herlihy Family for sports representation

Moved: Kristy Gilbert

Seconded: Sarah Brown

Motion carried / lost: Carried

9.4 Filtered Chilled water machine

Dan puts it out that we could get a Chilled water fountain. Would need more advice on what maintenance it would require. No real need for chilled water but need to look at changing the filter on the existing water station.

ACTION: Decided to get some more information. Dan said systems are about \$3K and could place it near the other one. Chilled station inside and bubbler outside.

9.5 School Crossing Safety

Leigh Trindall asked if any parents are crossing the road when she is there that they are to wait for her to stop traffic and not just walk across the road. If there is an accident, then it falls back on her. For safety please let other families know.

9.6 Garden Club

The school won't have a dedicated teacher for garden club, however two teachers will be allocated to looking at the area as it is too big a project for one teacher. This will be an out of school hours project.

9.7 Greenhouse

Students could be involved in growing seedlings with produce to eventually be used for Canteen, Mother & Father's Day. This is a learning curve for all involved and expect mistakes to be made, however valuable lessons learned.

10. Next Meeting

AGREED the next General meeting is to be held Tuesday 19 February 2018, commencing 19:00 at Revesby South Public School Library, located at Mars Street, Revesby NSW 2212.

11. Close

There being no more business the meeting was closed at 8:37pm.

Appendices

Nil.