



Revesby South Public School
Parents and Citizens Association General Meeting
Wednesday 16 May 2018

Minutes

Meeting commenced at 7:30pm at South Revesby Public School
Mars Street, Revesby NSW 2212

1. Attendees

Members present at the meeting as per attendance register:

Jeunene O’Gorman	Kristy Gilberd	Maria DeAngelis
Kate Edwards	Peter Windelid	Michelle Winderlid
Angela Ridgewell	Kristy Bentley	Catherine White
Natalie Campion	Sarah Brown	Ben Lockeridge
Dan Brennan	Kellie McFarlane	Amanda Rex
Robert Rex	Tracey Wise	Laura Fox
Christy Hayes	Alison Keil	

Visitors present as per the attendance register:

2. Apologies

The following apologies were submitted:

Shantelle Higham, Janet Hutchison, Leigh Trindall, Vanessa Swain, Amy Pappa, Cherie Anderson Pink, Catherine Simsic, Kerrie Goyen, Alison Keil

Motion: That the apologies as listed be accepted.

Moved: Catherine White

Seconded: Robert Rex

Motion carried / lost: Carried

3. Adoption of Minutes

The minutes of the March General Meeting was posted on the school web site.

Motion: That the minutes of the March General Meeting be confirmed as true and correct record.

Moved: Kristy Gilberd

Seconded: Maria DeAngelis

Motion carried / lost: Carried

4. Business Arising from the Previous Minutes

Nil.

5. Correspondence

Date	Title / Subject	From / To	Subject / Action required / performed
23-03-2018	Education is a Value in Itself	Hetaal Badiyani	P&C Federation Article
26-03-2018	NSW Labour Announces Cool Schools Policy	Hetaal Badiyani	P&C Federation Article
27-03-2018	Inequitable School Funding Must End	Hetaal Badiyani	P&C Federation Article
28-03-2018	E-Bulletin Term 1 Ed. 6	Hetaal Badiyani	P&C Federation Bulletin
28-03-2018	E-Bulletin Term 1 Ed. 7	Hetaal Badiyani	P&C Federation Bulletin
12-04-2018	NAPLAN Essay is Defective in its Design and Execution	Hetaal Badiyani	P&C Federation Article
20-04-2018	NSW Parents Say NAPLAN Must Return to its Original Purpose	Patrick Doumani	P&C Federation Article
24-04-2018	E-Bulletin Holiday Edition 1 2018	P&C Federation	P&C Federation Article
30-04-2018	Public Schools are in for a massive shake-up as Prime Minister backs Gonski review report	Hetaal Badiyani	P&C Federation Article
04-05-2018	E-Bulletin Term 2 Edition 1 2018	P&C Federation	P&C Federation Article
04-05-2018	Gonski 2.0 represents a broken promise by the Federal Government	Hetaal Badiyani	P&C Federation Article
14-05-2018	P&C Journal Term 2 Vol 70	P&C Federation	P&C Federation Magazine

Motion: That the correspondence as listed be accepted.

Moved: Catherine White

Seconded: Jeunene O’Gorman

Motion carried / lost: Carried

6. Principal's Report

<p>BUSINESS ARISING</p>	<ul style="list-style-type: none"> • Received quote for automated gate and have proceeded – installation was meant to be today • Evaluated tender for play equipment – present successful submission • Met with Council regarding Fresh Food Market, will plan to meet a company that has implemented markets at Ramsgate PS to provide some support with DA • Garden Club – installation of water and power to opposite side, purchasing of greenhouse, bins – meeting with Asset Management next week • School Band – outsourcing the program will be the best option for school Had a previous connection with a company called Directions in Music http://directionsinmusic.com.au/ Minimum 15 – usually no more than 20 for initial band Start with Junior Band – Yr 3 and up Cost is \$44 per month for group tutorial and band session Individual tutorials are more expensive Hiring of instrument \$185 per term (with a security deposit of \$150) or you can buy it outright <p><i>If school proceeds in 2019 this will be a developing band, therefore we would not participate in any festivals until we get a bit more experience. This will be assessed by Band Coordinator. No tutorials will be during class time and Band will be either before or after school</i></p>
<p>THANK YOU</p>	<p>I would like to recognise the Executive that covered during my absence late last term while I was on leave especially Mrs Saul.</p>
<p>REPORTS</p>	<p>We are currently redesigning reports from feedback we have received from our parent forum. We got some great ideas from our community and our neighbouring schools. The Semester 1 reports will be slightly different due to time constraints. Presented sample report. Semester 2 will encompass the full suite of changes as discussed with parents.</p>
<p>SCHOOL PLAN 2018-2020</p>	<p>The School Plan has been uploaded on to the school website. Our strategic directions focus on improvement in literacy and numeracy standards, improvement in teacher quality (Curiosity & Powerful Learning), STEM initiatives, and wellbeing initiatives such as Rock & Water and physical wellbeing</p>
<p>PARENT INFORMATION EVENING – Literacy K-2</p>	<p>This will be a first in a series of information evenings for parents supporting their child's learning and to gain an understanding of literacy practices at school. Date TBC</p>

7. Treasurers Report

March / April 2018

Revesby South P&C (263989)

OPENING BALANCE	\$26,696.38
03/04/18 Withdrawal 1245137 Easter Eggs	-270.00
03/04/18 Pymt Sonia Purvis Sport Achievement	-50.00
04/04/18 Deposit School Banking Sch Contrisch24016	-395.00
12/04/18 Withdrawal Online 1634875 Pymt Scholastic Rsp	-320.00
Rsps Book Club	-320.00
30/04/18 Interest Paid	2.32
CLOSING BALANCE	\$26,453.70

CANTEEN (264009)

21/03/18 Business Express Deposit - Cash Error 190318	45.00
23/03/18 Deposit Business Express Dep NSW NSW	237.60
23/03/18 Deposit Business Express Dep NSW NSW	257.10
23/03/18 Deposit Quickcliq Qccan 1413772	281.00
26/03/18 Deposit Business Express Dep NSW	440.10
26/03/18 Withdrawal Mobile 1726098 Pymt Amy Papadi Reimb Print Cart	-27.00
28/03/18 Deposit Business Express Dep NSW	238.25
29/03/18 Interest Paid	1.59
29/03/18 Deposit Business Express Dep NSW	244.00
29/03/18 Deposit Quickcliq Qccan1470621	243.25
03/04/18 Withdrawal Online 1890846 Pymt Amy Papadi Reimb Hotxbuns	77.00
03/04/18 Withdrawal Online 1892421 Pymt Global Qua Statement 260318	-5,251.04
04/04/18 Deposit Business Express Dep NSW	204.55
04/04/18 Deposit Business Express Dep NSW	433.30
04/04/18 Business Express Deposit - Cash Error 290318	22.00
06/04/18 Deposit Business Express Dep NSW	308.85

06/04/18 Deposit Quickcliq Qccan1516741	290.70
09/04/18 Deposit Business Express Dep NSW	271.50
09/04/18 Deposit Business Express Dep NSW	444.15
11/04/18 Deposit Business Express Dep NSW	272.10
11/04/18 Withdrawal 090418 444.15 090418	-10.00
12/04/18 Withdrawal Online 1636258 Pymt Lion Route	
Term 1 Invoices	-657.36
13/04/18 Deposit Business Express Dep NSW NSW	337.00
13/04/18 Deposit Business Express Dep NSW NSW	362.40
17/04/18 Withdrawal Online 1764639 Pymt Woolworths	
Term 1 Invoices	-1,163.64
17/04/18 Withdrawal Mobile 1765908 Pymt Lion Route	
Inv171356	-65.74
30/04/18 Interest Paid	1.77
CLOSING BALANCE	19,428.57

UNIFORM (263997)

OPENING BALANCE	9,942.30
06/04/18 Deposit Business Express Dep NSW NSW	300.00
13/04/18 Deposit Business Express Dep NSW NSW	121.00
30/04/18 Interest Paid 0.89	
CLOSING BALANCE	10,364.19

FETE (391622)

29/03/18 OPENING BALANCE	22.16
30/04/18 CLOSING BALANCE	22.16

Term Deposit Bank Account (40-2459)

19/03/2018 3-month term deposit (maturity date 24 May 2018) \$45,000.00

Motion: That the Principal's and Treasurers reports be accepted.

Moved: Dan Brennan

Seconded: Jeunene O'Gorman

8. Reports

8.1 Canteen Sub Committee

Funds:

Kate Edwards is our new canteen treasurer.

Kate to advise current bank balance and any outstanding payments.

General Business:

Welcome to our new canteen committee – Kate Edwards, Kellie McFarlane, Kristy Gilberd, Angela Ridgewell, Jaya Taki, Catherin Simsic and Leanne San.

The canteen committee met and discussed a few new ideas for this coming year.

These ideas included hot lunches made in the canteen in bulk and frozen, using fresh ingredients from our school garden, more options for students with dietary restrictions

We are still having issues with the ovens and are currently looking into options and pricing. We are looking at a commercial oven with an estimated cost of \$3000-4000

Again, I would like to bring up the discussion of the canteen co-ordinator having a prepaid visa card. In my opinion this is no different to the current set up. Instead of purchasing items from my own personal account and then providing receipts to our treasure to be reimbursed, 2 executives can reload the card and then all receipts need to be provided before the card is reloaded again. I am asking for a \$500 limit.

The canteen committee has big plans again this year following on from the last years renovations. We would like to expand our shopping options to allow for bulk cooking and healthy options at complete prices (we currently have Global and Woolworths). We also have no option for non-food purchases on account.

Menu:

We are currently doing a menu overhaul. We aim to send out the new menu at the end of term 2 or 3 which will begin the following term. This will include updated look, items and pricing. This will also be assessed by HKA to ensure the menu falls within their new guidelines.

We would like to run a school competition to NAME the canteen. Similar to naming the chickens everyone will have an entry and the new name will be chosen (by Chris & Canteen Committee) and added to the updated menu for term 3. The prize will be \$10 canteen credit. Along with the competition note we will be sending a survey link to families to complete questions regarding food choices, pricing and volunteering.

Online Orders:

Quickcliq offers each canteen a \$20 voucher each year to use as a prize for registered users. We would like to run a simple competition where you will get an entry for each online order made. This will run over 4 weeks during term 3 or 4 and one random winner will win \$20 online credit. The canteen would like to run this each year in term one. It is a great way to introduce new families to online ordering in each school year.

Roster

We are still after a few more volunteers for each day the canteen is open – mainly Fridays

Special Days

Dough Boss day – Wednesday 20th June

Similar pricing structure as last year

Term 3 & 4 TBA – Would be on a Wednesday during week 4/5

8.2 Uniform Sub Committee:

Nothing to report from uniform room. Discussion about uniform review but postponed until later meeting. Baseball caps confirmed as still being for sale. Treasurer still pending.

8.3 Fundraising Sub Committee

Tea Towell Fundraiser – Potential \$1500 profit, proposed for June.

Colour Run – Create a school day event or Sunday family fun day. Proposed for September. Company is CUA 60% of funds raised as potential profit. Details to be discussed at a later date.

School outdoor movie night – proposed for March 2019. Details to be discussed at a later date.

Trivia Night 80's Theme – Proposed for June 30th. Robert Rex to obtain liquor licence, Fund raising committee to organise the notes and event details and advise P&C executive if assistance required.

Peter.W advised he could provide security is required.

Motion 18/015: That P&C allow \$1000 for purchase of Gift cards for prizes and deposit to Trivia company.

Moved: Dan Brennan

Seconded: Kate Edwards

Motion carried / lost: Carried

8.4 School Banking

Fees paid to schools has changed to a flat rate of \$200 instead of a fee per child banking. Catherine advised there is not much we can do and no real idea of profit loss will be noticed until next year. Discussion on looking for other banks who may allow school banking.

8.5 Book Club

- Orders from Issue 3 have been taken and ordered. Books are due by end of this week to be distributed to teachers next week.
- Order value for Issue 1 was only \$502.50. Mrs C used \$175.00 from rewards in this issue.
- Rewards earned from this issue was \$95.00.
- Current rewards balance is \$350.00

Year to date figures:

Total Sales \$1053 cash and \$1541.50 loop

Total Rewards used \$574.50

8.6 Tenders / Grants

UPDATE SUMMARY - As at 16 May 2018

The following grant applications have been submitted or in progress. The update also includes a status on the ones we have won that are now progressing as projects

REF #	COMPANY	GRANT	NOTIFIED WHETHER SUCCESSFUL	PURPOSE	APPLIED FOR	DIDNT WIN	WON	DEP. INTO P&C A/C	STATUS / COMMENTS
G005	NSW Environmental Trust	Eco Schools Grants Program	WON	BEE Eco Friendly bees, chair and spiral garden	\$3,500		\$3,500		Chairs primed now need colour Bee sign up Seating to be done after greenhouse size is known
G014	Sydney Water	Community Support Prog	WON	Auto Watering System	\$1,100		\$1,100	\$1,100	With Chris – organising via school contacts
G017	Australian Government - Business	Stronger Communities Programme	WON	Outdoor fitness equipment and softfall	\$11,500		\$11,500	\$11,500	Tender Closed Company has been selected
G019	Community Building Partnership	Community Building Partnership (CBP)	WON	Outdoor fitness equipment and softfall	\$55,000		\$55,000		
G021	IMB	The IMB Community Foundation	May 2018	RSPS's Greenhouse Classroom	\$15,245				We have been Shortlisted Onsite interview was done end March Final Recipients Announced: May, 2018 If win we need to open an IMB account at Liverpool

										<p>Original project estimated at \$23K for (show we would also add \$'s) The grant was costed and submitted for \$15245– Purchase greenhouse and fixtures from Winter Gardenz Greenhouses, local distributor. * 10x36 (3.048m x 10.9728m) Greenhouse with 6mm Polycarbonate - \$10,495 * Foundation and fixing kit – approx. \$200 * Internal fittings and foundation fixings - Staging, shelving, brackets etc – approx. \$2860 (configuration to be finalised) * 2 x end louver vents, 12 x auto vent openers – approx. \$1,690</p> <p>Since application submitted decided to change this to 2 x 10x24 with centre opening to fit whole class. This is much more \$'s</p> <p>SB visited Robertson, have received rough quote, of a similar install at a Uni in NZ. The quote came back high and I have emailed questions re costs and other - still following up. Next steps – see if there are any other companies of similar requirement and quality and get quotes</p>
G0 23	Better Homes & Garden	Online application at any time of year	At any time	Sensory Garden, play & outdoor classroom area	BHG					
G0 24	The Living Room	Online application at any time of year	At any time	Sensory Garden, play & outdoor classroom area	Living Room					
G0 25	SUEZ	SUEZ Community Grants program	Aim to advise applicants of outcome of application by 31/07/2018	RSPS's Greenhouse Classroom Applying for another \$15K to hopefully go together with IMB Grant if we win it	\$15,000					<p>As the Greenhouse total costs have come in around \$32-\$35K (re increase due to change x1 greenhouse to x2 Greenhouses +install) I am looking to other grants to help pay the other half</p> <p>Have started Suez application - Applying for maximum allowed \$15K Provision of funds will take place before the end of August 2018</p>
					\$30,245	\$0	\$71,100	\$12,600		

8.7 Mother's & Father's Day Sub Committee

Tracey wanted Thanks passed on to all the helpers for wrapping. Profit was \$135.73 down on the \$400 plus in 2017. Over purchase of gifts was main contributor.

9. General Business

9.1 Adoption of RSPC P&C 2018 AGM Minutes

Motion: That the minutes of the 2018 Annual General Meeting be confirmed as true and correct record.

Moved: Jeanne O'Gorman

Seconded: Maria DeAngelis

Motion carried / lost: Carried

9.2 Formation of Sub-Committees

9.2.1 Canteen

- Amy Papadimitropoulos (Coordinator)
- Kate Edwards (Treasurer)
- Kellie McFarlane
- Kristy Gillberd
- Angela Ridgewell
- Jaya Taki
- Catherin Simsic
- Leanne San

9.2.2 Uniform

- Kerrie Goyen (Coordinator)
- Sarah Jacks
- Catherine White
- Amanda Rex
- Tracey Wise
- Sara Brennan
- Juenene O'Gorman

9.2.3 Fundraising

- Alison Kiel (Coordinator)
- Shantelle Higham
- Kristy Bentley

9.2.4 Mother's / Father's Day

- Tracey Wise (Coordinator)
- Angela Nubusli
- Cherie Anderson
- Jo Tucker
- Kadina Dalziel
- Kerrie Goyen
- Louise Horton
- Sarah Jacks
- Sonia Purvis
- Vanessa Swain

9.3 Canteen Debit Card

Coordinators are currently using own funds to purchase supplies as suppliers have changed and items can't be paid for using old methods. Allow a debit card that has a limit and can be topped up only by 2 signatories from P&C Executive.

Motion 18/016: That a prepaid debit card to the value of \$500.00 for use by the Canteen Co-ordinator be trialled for a period of six months by the P&C Association Canteen to purchase food and other like products and that all receipts must be retained for reconciling to allow the ongoing top up to the value of \$500.00.

Moved: Catherine White

Seconded: Sarah Brown

Motion carried / lost: Carried

9.4 P&C Name Badges

Badges cost \$8.84 each, with no minimum order.

Motion 18/017: For P&C to release \$80 to purchase badges

Moved: Catherine White

Seconded: Jeunene O'Gorman

Motion carried / lost: Carried

9.5 Winter uniform date: Chris will send out notice tomorrow, official date is next week 21st May.

9.6 Roll over of P&C term deposit

Discussion held about rolling over or withdrawing the term deposit. As school funds had paid for the Greenhouse until the approved funding came through and we could pay this back later, it was decided to roll the funds over. If nothing was done by May 24th then the funds would automatically roll over.

Motion 18/018: That the Term deposit be rolled over for another 3 months from May 24th.

Moved: Dan Brennan

Seconded: Jeunene O'Gorman

Motion carried / lost: Carried

10. Next Meeting

AGREED the next General meeting is to be held Wednesday 20 June 2018, commencing 19:00 at Revesby South Public School Library, located at Mars Street, Revesby NSW 2212.

11. Close

There being no more business the meeting was closed at 9:06pm.