**Meeting Opened**: 7:09pm

**Attendees**: Louise Horton, Kellie McFarlane, Jeunene O’Gorman, Robert Rex. Kristy Gilberd, Dan Brennan, Kerrie Goyen, Tracey Wise, Angela Ridgewell Vanessa Swain, Amy Papadimitropoulos, Janet Hutchinson, Sarah Brown, Kylie McGregor Smith, Amanda Rex, Linda Lindsay, Christy Hayes, Maria DeAngelis, Janelle Carter, Noel Hanna, Melanie McKibbin, Katie Perez, Tracy Bush, Kate Edwards, Sarah Borg, Adrian Crosbie, Brad Clark, Lisa Street, Catherine White, Laura Fox, Natalie Campion

**Apologies:** Kadina Dalziel, Angela Nabulsi, Sonia Purvis, Jo Tucker, Leigh Trindall
**Minutes from the last meeting were read**: Accepted: K.Goyen Seconded: T.Wise

**Business Arising from Previous Minutes**

N/A

**Principals Report – Chris Whitten**

Business Arising – One teacher trained for primary ethics class and they prefer stage 3. Students/parents will be contacted who expressed interest last year. Scripture and ethics will start week 6. Still need to sort shelving for storage container however Rob Rex is getting quotes. Phone system is currently being upgraded. I will then investigate an automated front gate for the River Rd. Begin researching fitness equipment, almost ready to go to tender. Made contact council about the fresh food market and we will need to submit a DA. Hoping to meet with Nick Aley – planning team leader with council. Parent reps for the tender. Welcome back – A welcome to all parents and new parents attending. Classes & numbers – Currently two students short of 14 classes, numbers are locked in for 13 classes and classes seem to be extremely settled. However, if we gain those numbers we will change the configuration of classes (this will only impact yrs 3-6). While there may be some friendship groups which have been split up, it is important for students and parents to realise that meeting new friends is incredibly important in forming relationships throughout life and understanding the perspectives and interests of others. Garden club – Meeting on Thursday afternoon at 3:30pm – bug plans for Garden club this year including installation of a large greenhouse. Letter/calendars – School website is being updated. For latest news, letters and notifications use the skoolbag app. Skoolbag app had issues but was fixed today. Voluntary contribution letter and costing went out together this year. Leave – I am taking long service leave for the last two weeks of term. The executive usually share the time so as to not disrupt a class for the length of time. Wakakirri – Invited Mrs Borg to discuss the future of Wakakirri with the P&C after it was brought up at the school forum. Wakakirri is a competition for year 3-6. It is very time consuming and hard to compete against schools who put a lot of money into it. Last year we had a dance troupe perform at Ultimo. We can look at performing at the school spectacular. If we can open up dance troupe to a larger number of students this would be better and cause less disruption and resources. After discussion it was decided to go with dance troupe over Wakakirri.
**Treasurer’s Report – Jeunene O'Gorman**P&C Bank Account number 263989: $29,364.57 18/02/2018 Bank balance, -$1,100 Sydney water grant, -$2,087.52, -$11,500 AusIndustry – stronger communities grant, P&C balance remaining of $26k allocated to Canteen refurbishment, $14,866.10 18/02/2018 P&C Funds available for distribution. Fete Bank Account Number 391622: $22.16 18/02/18 Bank balance - Minimum account balance to remain in place to keep account active. Term Deposit Bank Account Number: 40-2459: $45,000 18/02/18 3 month term deposit maturity date: 24th February 2018. Treasurers' Notes: P&C, Canteen & Uniform accounting books have been submitted to the Auditor for review. Canteen refurbishment reconciliation leaves $1,898.47 remaining of the $26,000 allocated. (1) Can this be absorbed back into the P&C account, so I can close off the Canteen refurbishment allocation? Not at this stage as there are a few other outstanding jobs still to be completed. $45,000 held in Term Deposit account matures on 24th February - require motion to either: roll funds into new term deposit for 3 months or roll funds back into P&C bank account. Motion 1/18 Rollover $45k term deposit for another 3 months acc: J.Hutchinson sec: K.McFarlane. Uniform Bank Account Number: 263997 Bank balance as at 18/02/18 $8,411.95, Cash book balance as at 18/02/18 $8,411.95 (There are some outstanding MUE invoices, I haven't received yet as the order was only picked up last Thursday (total approx. $4000). Canteen Bank Account Number: 264009 Bank balance as at 18/02/18 $15,115.11, Cash book balance as at 18/02/18 to be advised by Dee Dalziel - Canteen treasurer. P&C Bank Account number 263989 Cheque & EFT payments to be motioned: Motion 2/18 24/11/2017 Transfer money to Term Deposit account 032-260 402459 Bank transfer $45,000.00. Motion 3/18 27/11/2017 J. Tucker (Camel fundraising postal exps) 1666954 $12.70 Motion 4/18 5/12/2017 Crazy Camel Inv# 673 1575138 $362.00 Motion 5/18 7/12/2017 R. Rex (refund Crazy Camel order not received) 1527573 $28.00 Motion 6/18 7/12/2017 Scholastics Bookclub 1529366 $354.50 Motion 7/18 12/12/2017 J. O'Gorman (P&C contribution @ $5 p.h. Christmas dinner) 1743141 $130.00 Motion 8/18 13/12/2017 D. Brennan (Canteen door) 1720432 $189.05 Motion 9/18 6/2/2018 RWC Little Athletics (repair shade shelter) 1471696 $280.00 Motion 10/18 15/2/2018 H&L Stierli P/L (sausages for Kindy BBQ) 1570990 $66.00 Motion 11/18 15/2/2018 K. McFarlane (Kindy BBQ exps) 1571521 $158.90

**Canteen Report – Amy Papadimitropoulos**

General Business: The renovation is almost complete. A new screen door has been installed over the holidays. A little painting still needs to be completed. We are still having issues with the ovens. Dan is currently replacing elements in the pie warmers so we can prepare for the cooler months. We still need to look at a long term situation. New fridges and freezers are great and much appreciated by the volunteers. We had a visit from the health inspector from Bankstown Council on Wednesday 15th. We had 4 small issues noted on our report. These issues have been attended to and our report has been updated to reflect the corrections. The only outstanding issue is with the coving (pulling away from wall in store room). This is currently being fixed by the installation company Kingston Carpet. Drink prices will need to rise to reflect the new increase from the Return and Earn scheme. I would like to keep water at $1 per bottle. Poppers $1.40 and Milk $1.80 new pricing as of term 2. This is still under the RRP of $2 per drink. Poppers have also increased from 200ml to 250ml. Easter hat parade plans need to be advised. Online Orders: Online ordering is going strong. We currently have volunteers coming into the canteen daily to show volunteers how to print the labels. Canteen will need to renew the yearly wireless internet subscription in April. Roster: We are still after a few more volunteers for each day the canteen is open. We have lost a few experienced volunteers this year (returning to work) and would like to gain another 4+ new helpers over the coming term. Special Days: Possibly hold a Dough Boss pizza day in week 9/10 of term 1. These days are always really popular with the kids. Canteen will look into setting up bin to recycle bottles and poppers for rebate scheme.
**School Banking Report – Catherine White & Catherine Simsic**
New account opening day will be held 12th March 2018.

**Uniform Room - Kerrie Goyen**Opened the Uniform Room for the first week of School this year (Tues-Fri). Very busy over these days with takings in excess of $3,500 Thank you to our trusty volunteers who were able to assist on these days. One large order arrived last week. Another large order likely to be placed to top up & to include winter stock next month. A Uniform Committee meeting was held last day of term 2017.

Main areas discussed: # security measures to prevent possible & further theft. # Uniform updates: looking into possible introduction for girls’ for sport of microfiber shorts or culottes & looking into updating of sports polo shirt to a microfiber style with a pattern & costs involved.
**Book Club Report – Angela Ridgewell**Books from Issue 1 have been distributed to teachers this morning to hand to students. Order value for Issue 1 was $984.48. Mrs C used $295.48 from rewards in this issue. Rewards earned totalled $138.00. Current rewards balance is $391.02. Year to date figures: As above
**Fundraising Report – Jo Tucker**N/A
**Tenders/Grants Report – Sarah Brown**Grants applied for and awaiting: Better Homes & Gardens – unlimited. Won: Sydney Water - $1,100, school contractor will need to get quote. Community Building Partnership - $55,000, Have sent Bank A/C details. Need to sign contract - Funding Deed. Need to invoice the Department Project Kicked off. Drafted AMU Tender document with Specification Requirements
**Mother’s Day Report – Tracey Wise**Not much to report except we have ordered some products out of 2 catalogues 1 of which has arrived the other to come. We will again have $3 $5 $7 and a few $10 gifts. With a wide range of gifts to choose from. Date of stall tba.
**General Business**Motion 12/18 Changes to By-Laws acc: T.Wise sec: D.Brennan. We need a new flat top bbq. Chris to get quotes and buy. Motion 13/18 $500 to buy new bbq acc: K.McFarlane sec: R.Rex. Pins are missing from the netball marquee we borrowed for the fete. If we cannot find the pins we will need to replace them. Ecowarriors to be champions of sustainability. We currently have no specific recycling in the playground. Chris will look into recycling and bottle scheme. Twitter accounts were mention for stage 2 classrooms at meet the teacher and some parents have concerns. After discussion maybe further information and research is needed. All agreed that children should not be in control of accounts.

**Closed:** 8:47pm
**Next Meeting:** AGM Wednesday 21st March 2018 7pm followed by general meeting in the Library.